

**FUTURE AREA COMMITTEE DATES**

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**1.0 SUMMARY**

This report outlines the proposed cycle of meetings within the Helensburgh and Lomond Area from May 2016 to April 2017.

**2.0 RECOMMENDATIONS**

- 3.1 Members are asked to consider the agreed cycle of Area Committee and Business Day meetings as detailed in the attached Appendix.

**3.0 DETAIL**

- 3.1 The Council considered and agreed a programme of meetings from May 2016 to April 2017 at the meeting held on 26 November 2015.

- 3.2 In accordance with this programme, Helensburgh and Lomond Area Committee meetings will continue with the existing cycle of meetings, such that:-

Area Committees will take place on the morning of the second Tuesday of June, August, October, December, February and April;

Pre-agenda briefings will take place two weeks before the Area Committee meeting; and

Business Day meetings will take place in the morning of the second Tuesday of May, September, November, January and March.

- 3.3 It should be noted that Standing Order 20.2 makes provision for the Chair of a Committee (or in whose absence the Vice-Chair) for good cause to cancel or alter the date, time or place for a meeting but not after the summons for the meeting has been issued.

- 3.4 Members are asked to give consideration to the timings for meetings. Historically the meetings of the Area Committee have been held in the morning commencing at 9.30 a.m., however, the recently published Audit Scotland Follow Up Report highlighted the lack of public attendance at

meetings of the Area Committees. It is therefore suggested that Members give consideration to trialling evening meetings in the new cycle and agree that the meetings of the Area Committee in June and August will commence at 6.30 p.m. with a review of the arrangements taking place shortly thereafter. Business Day meetings will continue to take place at 9.30 a.m. A draft timetable is provided at Appendix 1.

#### **4.0 CONCLUSION**

- 4.1 The Area Committee are invited to consider the programme of meetings attached as Appendix 1.

#### **5.0 IMPLICATIONS**

5.1	Policy	None
5.2	Financial	None
5.3	Legal	None
5.4	HR	None
5.5	Equalities	None
5.6	Risk	None
5.7	Customer Service	None

#### **Executive Director of Customer Services**

26 January 2016

**For further information contact:** Shona Barton, Area Committee Manager  
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#### **APPENDICES**

Schedule of Meetings – Appendix 1

## HELENSBURGH AND LOMOND SCHEDULE OF MEETINGS

Reports to G & L	Pre Agenda Paper Issue	Pre Agenda Meeting	Reports to G & L	Agenda Issue	<b>AREA COMMITTEE MEETING</b>	Venue	Start Time
<b>2016</b>							
Friday 20 <sup>th</sup> May	Tuesday 24 <sup>th</sup> May	Tuesday 31 <sup>st</sup> May	Friday 3 <sup>rd</sup> June	Tuesday 7 <sup>th</sup> June	<b>Tuesday 14<sup>th</sup> June</b>	Pillar Hall	6.30pm.
Friday 15 <sup>th</sup> July	Tuesday 19 <sup>th</sup> July	Tuesday 26 <sup>th</sup> July	Friday 29 <sup>th</sup> July	Tuesday 3 <sup>rd</sup> August	<b>Tuesday 9<sup>th</sup> August</b>	Pillar Hall	6.30pm
Friday 16 <sup>th</sup> September	Monday 20 <sup>th</sup> September	Tuesday 27 <sup>th</sup> September	Friday 30 <sup>th</sup> September	Tuesday 4 <sup>th</sup> October	<b>Tuesday 11<sup>th</sup> October</b>	Pillar Hall	tbc
Friday 19 <sup>th</sup> November	Tuesday 22 <sup>nd</sup> November	Tuesday 29 <sup>th</sup> November	Friday 2 <sup>nd</sup> December	Tuesday 6 <sup>th</sup> December	<b>Tuesday 13<sup>th</sup> December</b>	Pillar Hall	tbc
<b>2017</b>							
Friday 20 <sup>th</sup> January	Tuesday 24 <sup>th</sup> January	Tuesday 31 <sup>st</sup> January	Friday 3 <sup>rd</sup> February	Tuesday 7 <sup>th</sup> February	<b>Tuesday 14<sup>th</sup> February</b>	Pillar Hall	tbc
Friday 17 <sup>th</sup> March	Tuesday 21 <sup>st</sup> March	Tuesday 28 <sup>th</sup> March	Friday 31 <sup>st</sup> March	Tuesday 4 <sup>th</sup> April	<b>Tuesday 11<sup>th</sup> April</b>	Pillar Hall	tbc

Reports to G & L	Agenda Issue	<b>BUSINESS DAY MEETING</b>	Venue	Start Time
<b>2016</b>				
Friday 29 <sup>th</sup> April	Tuesday 3 <sup>rd</sup> May	<b>Tuesday 10<sup>th</sup> May</b>	Pillar Hall	9.30am
Friday 2 <sup>nd</sup> September	Tuesday 6 <sup>th</sup> September	<b>Tuesday 13<sup>th</sup> September</b>	Pillar Hall	9.30am
Friday 28 <sup>th</sup> October	Tuesday 1 <sup>st</sup> November	<b>Tuesday 8<sup>th</sup> November</b>	Pillar Hall	9.30am
<b>2017</b>				
Wednesday 4 <sup>th</sup> January	Tuesday 10 <sup>th</sup> January	<b>Tuesday 17<sup>th</sup> January</b>	Pillar Hall	9.30am
Friday 3 <sup>rd</sup> March	Tuesday 7 <sup>th</sup> March	<b>Tuesday 14<sup>th</sup> March</b>	Pillar Hall	9.30am